

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

MINUTES, MARCH 2026

*From the meeting of Elmley Castle, Bricklehampton & Netherton Parish Council
on **Monday 16th March 2026** 19:00 hours at Elmley Castle Village Hall.
It was fully accessible to the Public and Press.*

PRESENT: Cllr J Maude (Vice Chairman / Chairman of this meeting), Cllr J Stephens, Cllr C Jupp, Cllr K Lewis, Cllr N Gevers, Cllr V Lockhart, Cllr S Bent, Cllr M Gordon, Cllr T Lea, Cllr A Burton, A Robinson (Clerk).
1 member of the public

1. WELCOME, APOLOGIES FOR ABSENCE:

Apologies received from, Cllr A Morrison (Chairman), County Cllr A Hardman, District Cllr A Crump, District Cllr B Hardman.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM:

Safer Neighbourhood Team not present.

Mr Doug Langdon (Chairman of The Wychavon Parish Games) gave an explanation of the games and how the events work including how the Parish Council can get involved.

13. WYCHAVON PARISH GAMES (ITEM BROUGHT FORWARD):

Cllr Lockhart proposed that the Parish Council enter all 15 of the Wychavon Parish Games at a cost of £80.00. Cllr Jupp seconded the motion and all voted in favour.

3. DECLARATION OF INTERESTS:

The Chairman reminded all members of their responsibilities regarding declarations of interests.

4. DISPENSATIONS:

- (I) Cllr Bent, 1 year from 11/09/25, Land at Millend Racing Stables (discussion only, no voting rights).
- (II) Cllr Gevers, 1 year from 11/09/25, Land at Millend Racing Stables (discussion only, no voting rights).

5. APPROVAL OF MINUTES:

- (I) Cllr Stephens proposed to approve the draft minutes of the Parish Council meeting of 8th January 2026, Cllr Bent seconded the motion and all voted in favour.

6. COUNTY COUNCILLOR REPORT:

- Written report submitted by Cllr A Hardman (available from the Clerk on request).

7. DISTRICT COUNCILLOR('S) REPORT('S)

- Written report submitted by Cllr B Hardman (available from the Clerk on request).

8. CLERK UPDATES:

- (I) All planning decisions listed below under 'Planning'.
- (II) Updates on the storm water leak outside Lea House.
- (III) No response from Airband in relation to the unused poles, Cornmill Close.
- (IV) Clerk annual appraisal is due.

9. PROGRESS REPORTS:

- (A) **Flood prevention** (Cllr Stephens) - a Willow Tree near the sediment trap has now been stumped.
- (B) **Highways** (Cllr Burton) – Cllr Bent will chase the County Council regarding the pollarding of the trees on Main Street.
- (C) **Lengthsman** (Clerk) – nothing to report.
- (D) **Wildflowers** (Cllr Lea) – the flowers are now coming out and looking good.
- (E) **Planning** (Cllr Gevers) – item 13 also refers. Cllr Gevers provided updates on the research towards instigating a Neighbourhood Plan. It was noted that a Neighbourhood Development Order may be more appropriate but enquiries are continuing and this subject will be brought back to Council in due course.
- (F) **Community Events** (Cllr Jupp) – nothing to report.
- (G) **Playground / ECCC** (Cllr Bent) – ROSPA annual safety report is due any day now. The Council noted that the Clerk had been contacted over concerns regarding the new shed that has been erected close to the Pavilion. The Clerk reported that he had liaised with the Chairman of the Cricket Club and that the purpose of the shed was to attach a score board to the building and that the building will be in situ for the forthcoming season. The Councillors agreed with the complainant that this was not in keeping with the surroundings and that the Cricket Club also should have sought permission prior to erecting the building. The Council stated that they would prefer the building be on wheels and wheeled out for Cricket matches as required. The Council asked the Clerk to write to the Chairman of ECCC with that request.

(H) **Defibs** (Cllr Gordon) – no updates.

10. FINANCES TO 28th FEBRUARY 2026: Possible disclosable interest Cllr Lockhart.

(I) Cllr Gordon proposed to approve the receipts and payments listed below, Cllr Bent seconded the proposal and all voted in favour.

(II) Cllr Lewis proposed to re-imburse Cllr Lockhart £22.36 for refreshments purchased for public events and meetings, Cllr Jupp seconded the motion and all voted in favour.

Bank Balances as at 28th February 2026 - **£43,048.08**

Receipts, Jan / Feb 26:

02/01/2026	WCC	Lengthsman Nov 25	£220.00
20/01/2026	WCC	Lengthsman Dec 25	£216.00

Payments, Jan / Feb 26:

02/01/26	A Robinson	Clerk Salary Dec 25	£ 715.79
16/01/26	Lloyds Bank	Charge Card Monthly Fee	£ 3.00
30/01/26	A Robinson	Clerk Home Office Jan 26	£ 17.25
31/01/26	Unity Bank	Bank Service Charge	£ 6.00
02/02/26	A Robinson	Clerk Salary Jan 26	£ 715.79
04/02/26	Worcs Pension Fund	Pension Contributions Jan 26	£ 240.51
04/02/26	Steve Baker	Lengthsman Dec 25	£ 192.00
04/02/26	Barton Hyett Assoc	Tree Survey BH5827	£ 570.00
04/02/26	HMRC	Employer Tax Oct 25 - Jan 26	£ 775.44
11/02/26	WDC	Premises Licence Elmley Castle Playing Field	£ 70.00
11/02/26	Village Hall	January 26 Meeting	£ 16.25
16/02/26	Lloyds Bank	Charge Card Monthly Fee	£ 3.00
19/02/26	Steve Baker	Lengthsman Jan 26	£ 200.00
27/02/26	Worcs Pension Fund	Pension Contributions Feb 26	£ 240.51
28/02/26	Unity Bank	Service Charge	£ 6.00

11. INTERNAL AUDIT:

Cllr Maude proposed to appoint Zoe Kirby of Myriad Business Services to complete the 2025-26 Internal Audit at an estimated cost of £230.00, Cllr Jupp seconded the motion and all voted in favour.

12. POLICIES:

Cllr Bent proposed that the Council accept the following Parish Council Policies and documents:

- (A) Standing Orders
- (B) Code of Conduct
- (C) Scheme of Delegation
- (D) Financial Regulations
- (E) General Risk Assessment
- (F) Asset Register

Cllr Lea seconded the motion and all voted in favour.

The documents were circulated to all Cllrs prior to the meeting and are all available from the Clerk on request.

13. PLANNING:

(I) **W/25/01926/FUL**, Nosterns Well, Netherton Lane, Netherton. Erection of five bay livestock building (retrospective). **No objections but conditions requested. Wychavon DC – still pending.**

(II) **W/25/02766/LB**, Keepers Cottage, Hill Lane. Proposed single storey extension. **No objections. Wychavon DC – approved.**

(III) **W/25/02772/FUL**, 1 New Road, Bricklehampton. New access with dropped kerb. **No objections. Wychavon DC – refused, appeal as below.**

(IV) **W/25/02270/HP**, Evesham Lodge, Bricklehampton. Proposed single storey rear extension to link to existing garage, and proposed single storey side infill extension. **No response submitted.**

Planning Appeals to the Planning Inspectorate:

(I) **W/25/02264/HP**, 7 Besscaps, Elmley Castle. Two storey rear extension and new dropped kerb. **Appeal Result - split decision – dropped kerb allowed, two storey extension refused.**

(II) **W/25/01805/LB**, The Old Smithy, Main Street, Elmley Castle. Two storey rear extension including retaining wall and steps and internal alterations. **Any further Parish Council comments to be submitted by 30th March 2026.**

14. SEWERS AROUND THE PARISH:

It was agreed that there is concern regarding the state of the Parishes sewers. The Clerk will post a notice on the website requesting that any residents who are having sewage issues contact the Parish Council to collate problems. Cllr Maude will draft a letter to Severn Trent Water to raise the concerns.

16. PARISH FLOWERS:

Cllr Lockhart presented ideas on placing planters around the Parish which have been kindly donated by a local sponsor. The Clerk informed the Council that should the planters be placed on the Highways then suitable permission would need to be sought and a licence applied for. It was agreed that the Clerk would contact Barry Barnes at Worcestershire County Council to establish the process that would be required.

17. OTHER CORRESPONDENCE:

Concern raised regarding the new shed at the Cricket Club.

18. PROVISIONAL NEXT MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Monday 18th May 2026.

2130 hours, meeting concluded.

DRAFT