

# ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

## PARISH COUNCIL MEETING AGENDA

### MARCH 2026:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

**Monday 16<sup>th</sup> March 2026 at 7.00pm**  
**at Elmley Castle Village Hall**

**1. WELCOME & APOLOGIES FOR ABSENCE.**

**2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.**

**3. DECLARATIONS OF INTEREST REMINDERS:**

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

**4. DISPENSATIONS:**

- (I) Cllr Bent, 1 year from 11<sup>th</sup> September 2025, Land at Millend Racing Stables (discussion only, no voting rights).
- (II) Cllr Gevers, 1 year from 11<sup>th</sup> September 2025, Land at Millend Racing Stables (discussion only, no voting rights).

**5. APPROVAL OF MINUTES:**

- (I) Proposal to approve the draft minutes of the Parish Council meeting of 8<sup>th</sup> January 2026.

**6. COUNTY COUNCILLORS REPORT.**

**7. DISTRICT COUNCILLORS REPORTS.**

**8. CLERKS UPDATES (INCL. DECISIONS MADE BETWEEN MEETINGS / APPROVED DELEGATION SCHEME):**

- (I) All planning decisions listed below under 'Planning'.
- (II) Updates on the storm water leak outside Lea House.
- (III) No response from Airband in relation to the unused poles, Cornmill Close.
- (IV) Clerk annual appraisal is due.

**9. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):**

|                                      |                                 |                                  |
|--------------------------------------|---------------------------------|----------------------------------|
| (A) Flood Prevention – Cllr Stephens | (B) Highways – Cllr Burton      | (C) Lengthsman – Clerk           |
| (D) Wildflowers – Cllr Lea           | (E) Planning & NP – Cllr Gevers | (F) Community Events – Cllr Jupp |
| (G) Playground / ECCC – Cllr Bent    | (H) Defibs – Cllr Gordon        |                                  |

**10. FINANCES: (POSSIBLE DISCLOSABLE INTEREST Cllr LOCKHART)**

Bank balances as at 28<sup>th</sup> Feb 2026 - **£43,048.08**

- (I) Proposal to approve the receipts and payments listed below.
- (II) Proposal to approve expenses of £22.36 for refreshments at public events and meetings to Cllr Lockhart.

**Receipts: Jan / Feb 26:**

|            |     |                   |         |
|------------|-----|-------------------|---------|
| 02/01/2026 | WCC | Lengthsman Nov 25 | £220.00 |
| 20/01/2026 | WCC | Lengthsman Dec 25 | £216.00 |

**Payments: Jan / Feb 26:**

|          |                    |                                              |          |
|----------|--------------------|----------------------------------------------|----------|
| 02/01/26 | A Robinson         | Clerk Salary Dec 25                          | £ 715.79 |
| 16/01/26 | Lloyds Bank        | Charge Card Monthly Fee                      | £ 3.00   |
| 30/01/26 | A Robinson         | Clerk Home Office Jan 26                     | £ 17.25  |
| 31/01/26 | Unity Bank         | Bank Service Charge                          | £ 6.00   |
| 02/02/26 | A Robinson         | Clerk Salary Jan 26                          | £ 715.79 |
| 04/02/26 | Worcs Pension Fund | Pension Contributions Jan 26                 | £ 240.51 |
| 04/02/26 | Steve Baker        | Lengthsman Dec 25                            | £ 192.00 |
| 04/02/26 | Barton Hyett Assoc | Tree Survey BH5827                           | £ 570.00 |
| 04/02/26 | HMRC               | Employer Tax Oct 25 - Jan 26                 | £ 775.44 |
| 11/02/26 | WDC                | Premises Licence Elmley Castle Playing Field | £ 70.00  |
| 11/02/26 | Village Hall       | January 26 Meeting                           | £ 16.25  |
| 16/02/26 | Lloyds Bank        | Charge Card Monthly Fee                      | £ 3.00   |

|          |                    |                              |          |
|----------|--------------------|------------------------------|----------|
| 19/02/26 | Steve Baker        | Lengthsman Jan 26            | £ 200.00 |
| 27/02/26 | Worcs Pension Fund | Pension Contributions Feb 26 | £ 240.51 |
| 28/02/26 | Unity Bank         | Service Charge               | £ 6.00   |

#### 11. INTERNAL AUDIT:

Proposal to appoint Zoe Kirby of Myriad Business Services to complete the 2025-26 Internal Audit at an estimated cost of £230.00.

#### 12. POLICIES:

Council to review and consider acceptance of the following Parish Council Policies and documents, all items have been circulated to members prior to the meeting and are available from the Clerk on request:

- (A) Standing Orders
- (B) Code of Conduct
- (C) Scheme of Delegation
- (D) Financial Regulations
- (E) General Risk Assessment
- (F) Asset Register

#### 13. PLANNING: (POSSIBLE DISCLOSABLE INTEREST, CLLR MORRISON & CLLR LEA)

(I) **W/25/01926/FUL**, Nosterns Well, Netherton Lane, Netherton. Erection of five bay livestock building (retrospective). **No objections but conditions requested.**

(II) **W/25/02766/LB**, Keepers Cottage, Hill Lane. Proposed single storey extension. **No objections.**

(III) **W/25/02772/FUL**, 1 New Road, Bricklehampton. New access with dropped kerb. **No objections.**

(IV) **W/25/02270/HP**, Evesham Lodge, Bricklehampton. Proposed single storey rear extension to link to existing garage, and proposed single storey side infill extension. **No response submitted.**

##### Planning Appeals to the Planning Inspectorate:

(I) **W/25/02264/HP**, 7 Besscaps, Elmley Castle. Two storey rear extension and new dropped kerb. **Appeal Result - split decision – dropped kerb allowed, two storey extension refused.**

(II) **W/25/01805/LB**, The Old Smithy, Main Street, Elmley Castle. Two storey rear extension including retaining wall and steps and internal alterations. **Any further Parish Council comments to be submitted by 30<sup>th</sup> March 2026.**

#### 14. SEWERS AROUND THE PARISH:

Little Comberton Parish Council have had recent problems with blocked sewers. LC Parish Council have completed research into the sewer network and as part of their investigations they have found that Elmley Castle sewers all run to one 6" pipe. A letter and map have been circulated to Parish Council members and are available from the Clerk on request. Cllrs to discuss and establish any actions.

#### 15. WYCHAVON PARISH GAMES:

Council to consider joining the Wychavon Parish Games and agree maximum Budget for entry fees.

#### 16. PARISH FLOWERS:

Proposal to organise planters around the Parish and agree any expenditure.

#### 17. OTHER CORRESPONDENCE:

Concern raised regarding the new shed at the Cricket Club.

#### 18. PROVISIONAL NEXT MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Monday 18<sup>th</sup> May 2026.

**MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND**



**A Robinson**