

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

PARISH COUNCIL MEETING AGENDA

JANUARY 2026:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 8th January 2026 at 7.30pm
at Elmley Castle Village Hall

1. WELCOME & APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. DECLARATIONS OF INTEREST REMINDERS:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. DISPENSATIONS:

- (I) Cllr Bent, 1 year from 11th September 2025, Land at Millend Racing Stables (discussion only, no voting rights).
- (II) Cllr Gevers, 1 year from 11th September 2025, Land at Millend Racing Stables (discussion only, no voting rights).

5. APPROVAL OF MINUTES:

- (I) Proposal to approve the draft minutes of the Parish Council meeting of 6th November 2025.

6. COUNTY COUNCILLORS REPORT.

7. DISTRICT COUNCILLORS REPORTS.

8. CLERKS UPDATES (INCL. DECISIONS MADE BETWEEN MEETINGS / APPROVED DELEGATION SCHEME):

- (I) All planning decisions listed below under 'Planning'.
- (II) Unity Bank Account 20520793 (set up for the Bess-tival event) has now been closed.
- (III) Enquiries with Barry Barnes at WCC regarding the proposal to site the VAS close to the entrance at Bricklehampton Hall. Barry has advised that the closest suitable site would be close to Shailer's Farm, however the Parish Council already has a licence for this location.
- (IV) Updates on the storm water leak outside Lea House.
- (V) Updates on Airband poles, Cornmill Close.

9. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):

(A) Flood Prevention – Cllr Stephens	(B) Highways – Cllr Burton	(C) Lengthsman – Clerk
(D) Wildflowers – Cllr Lea	(E) Planning & NP– Cllr Gevers	(F) Community Events – Cllr Jupp
(G) Playground / ECCC – Cllr Bent	(H) Defibs – Cllr Gordon	

10. FINANCES: (POSSIBLE DISCLOSABLE INTEREST, CLLR BENT)

Bank balances as at 31st Dec 2025 - **£46,383.62**

- (I) Proposal to approve the receipts and payments listed below.
- (II) Proposal to approve the 3rd quarter accounts 2025-26 (accounts circulated to all members / available via the Clerk on request).

Receipts: Oct / Nov / Dec 25:

04/11/2025	WCC	Lengthsman Sep 25	£208.00
06/11/2025	WCC	Cllr Adrian Hardman Bess-tival Grant 2 of 2	£750.00
07/11/2025	Unity Bank	Unity Bank Manual Credit (Bess-tival AC Closure)	£0.40
18/11/2025	WCC	Lengthsman Oct 25	£208.00
08/12/2025	Mrs S Bent	Christmas 25 Raffle Income	£931.24
29/12/2025	WCC	Cllr Adrian Hardman Christmas 25 Event Donation	£200.00
31/12/2025	Unity Bank	Interest	£88.79

Payments: Oct / Nov / Dec 25:

01/10/25	A Robinson	Clerk Salary Sep 25	£ 715.79
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14/10/25	Worcs Pension Fund	Pension contributions Oct 25	£ 240.51
14/10/25	Village Hall	Inv 1543 Sep 25 Meeting	£ 13.00
14/10/25	Smartcut Ltd	Inv 26753 Mowing Sep 25	£ 144.00
14/10/25	HMRC	Employer Tax Jul / Aug / Sep 25	£ 804.46
16/10/25	Lloyds Bank	Monthly Charge Card	£ 3.00
17/10/25	ICO	Data Protection Annual Protection	£ 47.00
23/10/25	Steve Baker	Lengthsman Sep 25	£ 192.00
28/10/25	Mr Jerry Strong	Wildflowers 2025	£ 94.44
30/10/25	A Robinson	Clerk Home Office Oct 25	£ 17.25
31/10/25	Unity Bank	Bank Service Charge	£ 6.00
03/11/25	A Robinson	Clerk Salary Oct 25	£ 715.79
03/11/25	Wychavon District Council	Road Closure Traffic Management Christmas 2025	£ 100.00
07/11/25	Unity Bank	Service Charge Payout (Bess-tival AC Closure)	£ 7.40
11/11/25	Steve Baker	Lengthsman Oct 25	£ 192.00
11/11/25	Worcs Pension Fund	Pension Contributions Nov 25	£ 240.51
17/11/25	Lloyds Bank	Charge Card Monthly Fee	£ 3.00
17/11/25	Lloyds Bank	Stubbs Tickets Raffle Tickets	£ 60.60
30/11/25	Unity Bank	Bank Service Charge (current account)	£ 6.00
31/11/25	Unity Bank	Bank Service Charge (Bess-tival account)	£ 6.00
01/12/25	A Robinson	Clerk Salary Nov 25	£ 715.79
01/12/25	A Robinson	Clerk Home Office Nov 25	£ 17.25
16/12/25	Lloyds Bank	Charge Card Monthly Fee	£ 3.00
16/12/25	Lloyds Bank	Electromarket (Snow Liquid)	£ 37.00
23/12/25	Worcs Pension Fund	Pension Contributions Dec 25	£ 240.51
23/12/25	Beaumont Traffic	Traffic Management Christmas 25	£ 420.00
23/12/25	Sabre Electrical	Christmas Lights Installation + supply replacement lights	£ 1,172.40
23/12/25	Smartcut Ltd	Grasscutting Oct 25	£ 144.00
23/12/25	Village Hall	Meeting November 25	£ 13.00
23/12/25	PATA	Payroll Oct / Nov / Dec 25	£ 37.35
30/12/25	A Robinson	Clerk Home Office Dec 25	£ 17.25
31/12/25	WDC	Dog Waste Bins Cleaning	£ 350.53
31/12/25	Steve Baker	Lengthsman Nov 25	£ 204.00
31/12/25	Unity Bank	Bank Service Charge	£ 6.00

11. BUDGET FORECAST / PRECEPT REQUEST 2026-27:

Proposal to approve the Budget forecast and Precept request 2026-27, a draft copy of the Budget forecast has been circulated to all members and is available from the Clerk on request.

12. PARISH SOCIAL COMMITTEE / ELMLEY ENTERTAINS:

Council to further consider the proposal of supporting a new Parish Social Committee, namely Elmley Entertains Ltd. This would include financial support as well as managerial support. A framework has been circulated to all members prior to the meeting and is available via the Clerk on request.

13. CRICKET CLUB LEASE:

The lease for the Cricket club comes to end on 18th September 2027. The Cricket Club have contacted the Parish Council as they would like to request to *'renew the agreements sooner rather than later to provide the club with the necessary comfort for it to consider spending monies, maintaining and looking to improve the facilities'*. The Club have stated that they would be looking for a 10-15 year period as this enables them to access grants to assist with improvements. Further updates from Cllr Morrison.

14. PLAYGROUND / SECTION 106 FUNDING:

Any updates from the sub-committee. Cllr Morrison / Cllr Maude / Cllr Gevers and Cllr Lockhart.

15. PLANNING: (POSSIBLE DISCLOSABLE INTEREST, CLLR MORRISON & CLLR LEA)

(I) **W/25/01926/FUL**, Nosterns Well, Netherton Lane, Netherton. Erection of five bay livestock building (retrospective).

Revised date for submission - 18th December 25. No Parish Council decision submitted to date.

(II) **W/25/02264/HP**, 7 Besscaps, Elmley Castle. Two storey rear extension and new dropped kerb. **No objection submitted.**

(III) **W/25/02766/LB**, Keepers Cottage, Hill Lane. Proposed single storey extension. **Decision Pending, response due 9th January 26.**

16. CHRISTMAS PARADE 2025:

Debrief of the Christmas parade from Cllr Bent to include updates on lights in trees.

17. VAT BESS-TIVAL:

Further to previous Agenda items regarding the potential payable VAT in relation to ticket sales. As requested by Council at the previous meeting, the Clerk contacted the Council's Internal Auditor, Zoe Kirby who stated that she is not in a position to advise the Parish Council but had looked at the Parkinson Partnership and advised that they would be the suitable company to advise on the matter. Their charges are £300.00 plus VAT and further details have been circulated to members previously.

18. DOG WASTE BINS:

Proposal to install a new dog waste bin close to Bricklehampton church:

Bin £350.00

Fitting £22.41

Admin 20%

Emptying £81.14

Total excl. VAT £544.26. Council to consider and approve expenditure.

19. TREES:

Council to consider the results of the Barton Hyatt Tree Survey that has recently been completed. Council to agree and approve any necessary works to Parish trees and agree expenditure and contractor (if quotes have been obtained at time of meeting).

20. PARISH EMAIL LIST:

Proposal to establish a Parish email address and mailing list to circulate relevant information to the Parish. It is proposed that this will not be under the control of the Parish Council but the organisers would like the Parish Council's support and it is proposed that if they do support it then the Clerk would have access to it. Council to consider.

21. FIRST AIDERS:

Proposal for the Parish Council to encourage and potentially pay for members of the community to train as First Aiders who can then be called upon to assist with Parish events. Cllr Bent to explain to Council in further detail.

22. PARISH SOCIAL COMMITTEE 'ELMLEY ENTERTAINS':

Further information / format has been provided by a group of Parishioners that would like to form a Social Committee, namely 'Elmley Entertains Ltd'. This has been circulated to members prior to the meeting and is available via the Clerk on request. Council to consider this document and whether or not they support the formation. If Council does then it should also consider any immediate financial contributions and future ongoing financial contributions.

23. GRASSCUTTING CONTRACT:

Council to consider the Smartcut contract for Grasscutting and discuss any potential changes.

24. OTHER CORRESPONDENCE:

Nothing further to note.

25. PROVISIONAL NEXT MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Thurs 5th March 2026.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A Robinson