

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

PARISH COUNCIL MEETING AGENDA

MARCH 2025:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 6th March 2025 at 7.30pm
at Elmley Castle Village Hall

1. WELCOME, APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. DECLARATIONS OF INTEREST REMINDERS:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. DISPENSATIONS:

- (I) Cllr Maude, 1 year from 11th July 2024, The Riddings (discussion but not voting rights).
- (II) Cllr Bent, 1 year from 5th September 2024, Land at Mill End Racing Stables (discussion but no voting rights).
- (III) Cllr Lea, 1 year from 7th November 2024, Pendrils Pond (discussion and voting rights).

5. APPROVAL OF MINUTES:

- (I) Proposal to approve the draft minutes of the Parish Council meeting of 9th January 25.
- (II) Proposal to approve the draft minutes of the Extra Ordinary Parish Council meeting of 27th February 25.

6. COUNTY COUNCILLORS REPORT.

7. DISTRICT COUNCILLORS REPORTS.

8. CLERKS UPDATES (INCL. DECISIONS MADE BETWEEN MEETINGS: APPROVED DELEGATION SCHEME):

- (I) All planning decisions listed below under 'Planning'.
- (II) To instruct Mr Robin Eaton to repair minor damage caused to a residents guttering that had the Parish Councils Christmas lights attached to. Cost of repair £50.00 + VAT.
- (III) To pay Sabre Electrical £192.00 for the removal of the Christmas lights on Main Street (the tree lights will remain).

9. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):

(A) Flood Prevention – Cllr Stephens	(B) Highways – Cllr Burton	(C) The Riddings – All
(D) Lengthsman – Clerk	(E) Planning – Cllr Morrison	(F) Community Events – Cllr Jupp
(G) Playground / ECCC – Cllr Bent	(H) Defibs – Cllr Gordon	(I) Wildflowers – Cllr Lea

10. FINANCES:

Bank balances as at 31st January 2025 - **£32,525.95**

- (I) Proposal to approve the 3rd quarter accounts for 2024-25. Accounts circulated to all members and available from the Clerk on request.
- (II) Proposal to approve the receipts and payments listed below:

Receipts: Jan 25:

28/01/25	WCC – Lengthsman Reclaim Dec 24	£224.00
Jan 25	Bess-tival Ticket Sales	£48.60

Payments: Jan 25:

02/01/25	A Robinson	Clerk Salary Dec 24	£ 676.36
16/01/25	Lloyds Bank	Charge Card Monthly Fee	£ 3.00
17/01/25	Worcs County Pension Fund	Pension Contributions Jan 24	£ 227.27

17/01/25	Steve Baker	Lengthsman Nov 24	£ 208.00
17/01/25	A Robinson	Clerk Fuel Expenses 2024	£ 53.10
30/01/25	A Robinson	Clerk Home Office	£ 17.25
31/01/25	Sabre Electrical	Christmas lights take down	£ 192.00
31/01/25	Robin Eaton Builder	Gutter Repairs re Christmas lights	£ 60.00
31/01/25	Unity Bank	Bank Service Charge	£ 6.00
31/01/25	Unity Bank	Bank Service Charge (Bess-tival A/C)	£ 4.26

11. PLANNING: (POSSIBLE DECLARATION OF INTEREST (DOI) CLLR BENT).

(I) **W/24/01178/FUL**, Deakins Cottage, Hill Lane, Elmley Castle. Remove render from fire place, clean and repoint existing exposed brick and stone; install LPG burning stove; remove existing plaster from fire place; drill holes for supply of LPG / stove flue. **No response submitted.**

(II) **W/24/02548/FUL**, Johns Cottage, Elmley Castle. Demolition of existing house and outbuildings. Erection of replacement dwelling and garage with all associated works. **Objection submitted.**

(III) **W/24/02534/FUL**, Elm Cottage, Hill Lane, Elmley Castle. Installation of 4 shepherd huts for tourist accommodation, associated decking, footpaths, secure bicycle storage and recycling/refuse storage and minor landscaping of the site. **Objection submitted.**

(IV) **W/24/02574/FUL**, Mill End Racing Stables, Netherton Lane. Development of 27 residential dwellings and replacement of the existing dwelling and stables/barn for the commercial training of racehorses, plus associated access arrangements, landscaping and infrastructure. **No objections but submitted with comments.**

12. INTERNAL AUDITOR:

Proposal to appoint Zoe Kirby of Myriad Business Services to complete the 2024-25 Internal Audit at an estimated cost of £210.00.

13. BANK SIGNATORY:

Following the resignation of Cllr Martin, the Parish Council require a third signatory to join Cllr Bent and Cllr Gordon. Council to nominate suitable Cllr.

14. BESS-TIVAL UPDATES:

Council to be updated on planning progress and ticket sales.

Clerk decisions made between meetings (under the agreed Jan 25 delegation scheme).

1. Deposit of £352.50 paid for toilets. B&W Hire. Total cost £1,410.00.
2. Applied for a permanent entertainment and alcohol licence, cost of £100.00 then £70.00 per annum thereafter.
3. Newspaper advert with public notice of licence application. Pershore Times £50.00.
4. Purchase blue paper for public notice £4.44.

Cllr Gordon is unable to commit the necessary time towards the Bess-tival sub-committee. Council to consider replacing her with another Cllr or to continue the committee with just Cllr Bent and Cllr Jupp. The agreed January 2025 delegation scheme also applies.

15. POLICIES:

Council to review and consider acceptance of the following Parish Council Policies, documents circulated to all members prior to the meeting and are available from the Clerk on request:

- (A) Standing Orders
- (B) Code of Conduct
- (C) Delegation Scheme
- (D) Financial Regulations
- (E) General Risk Assessment

16. RURAL CRIME:

Council to discuss the increase in recent vehicle crime and methods to disrupt. Updates on the increased fly tipping.

17. OTHER CORRESPONDENCE:

- The Clerk has received correspondence from a resident suggesting the Parish consider the purchase of secure lockers in the village for online deliveries and returns. The idea is that this would reduce the number of delivery drivers on the roads around the village. Council to discuss and if viable make further enquiries.

18. PROVISIONAL NEXT MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Thurs 1st May 2025 - Annual Parish Council Meeting & Annual Parish Meeting.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A Robinson