

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

PARISH COUNCIL MEETING AGENDA

MAY 2024:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 2nd May 2024 at 7.40pm

Elmley Castle Village Hall

Please note: Parish Council Meetings are audio recorded.

1. WELCOME, APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. DECLARATIONS OF INTEREST REMINDERS:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. DISPENSATIONS:

- (I) Cllr Maude, 1 year from 6th July 2023, The Riddings, Bricklehampton (discussion but no voting rights).
- (II) Cllr Bent, 1 year from 3rd August 2023, Land at Millend Racing Stables (discussion but no voting rights).
- (III) Cllr Martin, 1 year from 7th September 2023, Queens Public House (discussion but no voting rights).
- (IV) Cllr Lea, 1 year from 7th September 2023, Pendrils Pond (discussion and voting rights).

5. APPROVAL OF MINUTES:

- (I) Proposal to approve the draft minutes of the Parish Council meeting of 7th March 2024.

6. COUNTY COUNCILLORS REPORT.

7. DISTRICT COUNCILLORS REPORTS.

8. CLERKS UPDATES (INCL. DECISIONS MADE BETWEEN MEETINGS: APPROVED DELEGATION SCHEME):

- (I) All planning decisions listed below under 'Planning'.
- (II) Little Comberton Parish Council have reached out to request that we join forces in the campaign against the unwanted Airband utility poles. It was decided by the Clerk in consultation with the Chair that this joint action should go ahead. Further updates on this will be available in due course.
- (III) The Clerk contacted the Head of Highways Mr Paul Smith, as advised by Cllr A Hardman but is still awaiting updates on the footpath resurfacing along Main Street and the possibility of this being extended to outside the first School.
- (IV) The Village Hall hiring fees are to be increased (for the first time since 2020) from August 24. The cost of hiring the committee room will increase from £6.50 to £8.00 per hour / the Main Hall will increase from £10.00 to £12.00 per hour.

9. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):

(A) Flood Prevention – Cllr Stephens	(B) Highways – Cllr Burton	(C) The Riddings – All
(D) Lengthsman – Clerk	(E) Planning – Cllr Morrison	(F) Community Events – Cllrs Martin / Jupp
(G) Playground / ECCC – Cllr Bent	(H) Defibs – Cllr Gordon	(I) Wildflowers – Cllr Lea

10. FINANCES:

Bank balances as at 31st March 2024 - **£32,537.46**

- (I) Proposal to approve the receipts and payments listed below:

Receipts: Feb / Mar 24:

05/03/24	Postage Refund (Faulty Snow Machine) A Robinson	£18.01
31/03/24	Interest	£105.60

Payments: Feb / Mar 24:

01/02/24	A Robinson	Clerk Salary	£ 632.37
05/02/24	Elmley Castle Village Hall	Hall Hire 2/11/23	£ 13.00
12/02/24	Elmley Castle Village Hall	Hall Hire 4/1/24	£ 13.00
12/02/24	WCC Pension Fund	Pension Contributions Jan 24	£ 207.76
12/02/24	WCC Pension Fund	Pensions Contributions Feb 24	£ 207.76
16/02/24	Lloyds Bank	Monthly Fee	£ 3.00
16/02/24	SLCC	Annual Subs	£ 94.00
29/02/24	A Robinson	Clerks Home Office	£ 15.00
01/03/24	A Robinson	Clerk Salary	£ 632.37
18/03/24	Lloyds Bank	Monthly Fee	£ 3.00
18/03/24	Lloyds Bank	Defib Ltd - Replacement Defib Pads	£ 144.00
18/03/24	Lloyds Bank	DPD Courier Costs to return faulty snow machine	£ 18.01
31/03/24	Unity Bank	Service Charge 4th Quarter	£ 18.00

11. 2023-2024 AUDIT:

- (I) Council to receive and note the Internal Auditors report as circulated to all Cllrs.
- (II) Council to approve Section 1 of the Annual Governance Statement (page 4 of the AGAR) as circulated to all Cllrs.
- (III) Council to consider, approve and sign the accounts, Section 2, Annual Governance Statement (page 5 of the AGAR) as circulated to all Cllrs.
- (IV) Council to consider the approval of the year end accounts for 2023-2024 as circulated to all Cllrs.
- (V) Council to consider the suggested dates of publication of documents as Monday 3rd June 2024 – Friday 12th July 2024.

12. PARISH COUNCIL INSURANCE:

The Parish Council insurance is due for renewal with Zurich on 1st June 2024, this is year 3 of a 3 year fixed term. The renewal this year is £560.40, compared to last year at £527.89. Council to consider accepting this renewal.

13. 2024 ROSPA SAFETY INSPECTION REPORT FINDINGS:

ROSPA completed the annual safety inspection report of Elmley Castle Playground on 21st March 24. Council to discuss their findings and the necessary actions required. The report has been circulated to all members prior to the meeting and is available from the Clerk on request.

14. LITTER PICKING:

Council to receive updates on the recent Litter Picking initiative.

15. JOHN EATON LEGACY:

There is still £654.41 remaining in the John Eaton legacy fund. Council discuss the possibility of placing an exterior lectern at the entrance to the Playing Fields. Further details to be disclosed during the meeting by Cllr Sarah Bent.

16. PLANNING:

- (I) **W/24/00390/HP**, Elmbrook Farm, Hill Lane. Proposed porch to side of existing dwelling. **No comments submitted.**
- (II) **W/24/00511/HP**, The New House, Hill Lane. Proposed thermal upgrade including new windows and rendering of external envelope with single storey extensions. **Decision Pending, due 30/4/24.**

17. FLY TIPPING:

Council to receive feedback from recent meeting with staff from WDC regarding preventative methods to fly tipping around the Parish.

18. CHRISTMAS LIGHTS:

Proposal to spend up to a maximum of £600.00 from the agreed Christmas 2024 budget on extending the Christmas lights along Main Street (illuminating 2 further trees) and to take down lights across the village square. Proposal that this work is completed by Sabre Electrical as an extension to the previous contract.

19. OTHER CORRESPONDENCE:

- Letter from Ste Ashton of the Broadband & Connectivity Team at WCC informing the Council that a company (Atlas Tower Group) have expressed interest in investing to build mobile phone infrastructure in parts of Worcestershire. Our area is an area that is being considered by WCC and Atlas. This is for information only at this stage and Ste Ashton would like to ensure that local communities are aware of the interest from Atlas and are therefore in the best position to support the conversations so they can get in early and maximise the chances of investment or before too much time is wasted on 'unwanted sites'. Letter circulated to all members and available on request from the Clerk.

20. PROVISIONAL NEXT MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Thurs 4th July 2024.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A Robinson