

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

PARISH COUNCIL MEETING AGENDA

SEPTEMBER 2023:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 7th September 2023 at 7.30pm

Elmley Castle Village Hall

Please note: Parish Council Meetings are audio recorded.

1. WELCOME, APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. ELECTION OF VICE CHAIRMAN.

4. DECLARATIONS OF INTEREST REMINDERS:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

5. DISPENSATIONS:

- (I) Cllr Maude, 1 year from 6th July 2023, The Riddings, Bricklehampton (discussion but no voting rights).
- (II) Cllr Bent, 1 year from 3rd August 2023, Land at Millend Racing Stables (discussion but no voting rights).

6. DISPENSATION REQUEST, CLLR LEA: (Disclosable Interest, Cllr Lea to leave the room).

Council to consider a Dispensation Request from Cllr Lea in relation to all matters concerning Pendrils Pond. The dispensation form has been circulated to all members prior to the meeting.

7. DISPENSATION REQUEST, CLLR MARTIN: (Disclosable Interest, Cllr Martin to leave the room).

Council to consider a Dispensation Request from Cllr Martin in relation to all matters concerning The Queens Public House. The dispensation form has been circulated to all members prior to the meeting.

8. APPROVAL OF MINUTES:

- (I) Proposal to approve the Minutes of the Parish Council meeting of 6th July 2023.
- (II) Proposal to approve the Minutes of the Parish Council Extra Ordinary meeting of 3rd August 2023.

9. COUNTY COUNCILLORS REPORT.

10. DISTRICT COUNCILLORS REPORT(S).

11. CLERKS UPDATES:

- (I) The new bin for the playground has now been installed by Wychavon District Council. The delay was due to the bin being out of stock so it was decided under the delegation scheme to take an offer of a second hand bin from Wychavon District Council, saving the Council £500.00.
- (II) Cllr Bent and Cllr Gordon are now signatories along with Cllr Martin.
- (III) The new Lengthsman, Steve Baker has now been formally appointed and has begun work around the Parish.
- (IV) Updates on the new Utility Pole on Netherton Lane at the entrance to Elmley Castle.
- (V) Wychavon District Council is turning 50 next year. By way of celebrating the Chairman for this civic year, Cllr Robert Raphael is visiting each Parish before April. It has been arranged by WDC and the Queens Public House that Cllr Raphael will attend the pub for breakfast on Thursday 14th September at 9.30am. Two members of the Parish Council have also been invited to attend.

12. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):

(A) Flood Prevention – Cllr Stephens	(B) Highways – Cllr Burton	(C) The Riddings – All
(D) Lengthsman – Clerk	(E) Planning – Cllr Morrison	(F) Community Events – Cllrs Martin / Jupp
(G) Playground / ECCC – Cllr Bent	(H) Defibs – Cllr Gordon	(I) Wildflowers – Cllr Lea

13. FINANCES:

Bank balances as at 31st JULY 2023 - **£31,828.68**

- (I) Proposal to approve the 1st quarter accounts of 23-24 as circulated to all members prior to the meeting.
- (II) Proposal to approve the receipts and payments listed below:

Receipts: June / July 23:

09/06/23	HMRC VAT 2022-2023 Recovered	£767.06
30/06/23	Interest	£85.08
14/07/23	WCC – Lengthsman May 23	£140.00

Payments: June / July 23:

01/06/23	A Robinson	Clerk Salary	£596.12
05/06/23	C Brassington	Lengthsman May 23	£140.00
05/06/23	WDC	Annual Lottery Registration	£20.00
05/06/23	Smartcut	Grasscutting May 23	£144.00
16/06/23	Lloyds Bank	Monthly Fee + Microsoft 365 Sub	£62.99
30/06/23	A Robinson	Clerk Home Office	£15.00
30/06/23	Unity Trust Bank	Service Charge 1 st quarter	£18.00
03/07/23	A Robinson	Clerk Salary	£596.12
13/07/23	C Brassington	Lengthsman June 23	£157.50
13/07/23	Worcs CALC	Cllr Training	£36.00
13/07/23	Elmley Castle Village Hall	Meeting Hall Fees May 23	£9.75
13/07/23	Smartcut	Grasscutting June 23	£312.00
17/07/23	Lloyds Bank	Monthly Multi Card Fee	£3.00
24/07/23	HMRC	PAYE Apr / May / Jun 23	£400.30
24/07/23	PATA Payroll	Payroll Apr / May / Jun 23	£36.15
24/07/23	Worcs Pension Fund	Pension Contributions	£195.66
24/07/23	Worcs Pension Fund	Pension Contributions	£195.66
31/07/23	A Robinson	Clerk Home Office	£15.00

14. DECISIONS MADE BETWEEN MEETINGS (APPROVED DELEGATION SCHEME):

- (I) Planning decisions listed under 'Planning' below.
- (II) To accept a second hand bin for Elmley Castle Playground as explained above (Clerks updates).

15. PLANNING:

Councillors are reminded to please respond with opinions to planning applications via email on request

- (I) **W/23/00118/HP**, Kersoe House, Kersoe. Three-storey rear extension. **No objections submitted 19/7/23.**
- (II) **W/23/01229/HP**, 7 Parkwood, Elmley Castle. Erection of Garden Room (Retrospective). **No comments submitted.**
- (III) **W/23/01179/CU**, Land at (OS 9800 4101) Hill Lane, Elmley Castle. Change of use of paddock to residential garden. **No comments submitted.**
- (IV) **W/23/01219/HP**, Hill House Farm, Hill Lane, Elmley Castle. Installation of solar panels. **No comments submitted.**
- (V) **W/23/01231/HP**, Elm Cottage, Hill Lane, Elmley Castle. New timber framed double garage with a lean-to at one end. **No comments submitted.**
- (VI) **W/23/01484/FUL**, The Riddings, Bricklehampton. Removal of condition 2 of planning permission 17/01082/DD – Proposed change of use and the conversion of the existing house, including the attached garage block, to provide a Children's home, complete with ancillary facilities, to accommodate up to four children and young adults. **Application withdrawn. Objection submitted.**

16. CHRISTMAS PARADE 2023:

Updates from Cllr Martin.

17. LAND AT MILLEND RACING:

Council to discuss recent meeting with representatives from Burrington Estates.

18. TREES:

- (I) Dead tree at Millfield owned by the Parish Council, Council to discuss it's replacement and agree any necessary budget.

- (II) Council to discuss the replacement of the recently felled dead tree on Main Street and the potential removal of another. Agree any necessary budget.
- (III) Council to discuss and agree management of overgrown trees on Mill End close to bungalows 9A and 9B Cornmill.

19. PENDRILS POND:

Updates on Pendrils Pond.

20. GRASS CUTTING AROUND ELMLEY CASTLE CRICKET PITCH:

A Parishioner has contacted the Clerk in relation to mowing the grass bank on the Mill Lane side of the Cricket pitch. The Parishioner would like written permission from the Council to permit him to mow this grass in order to keep it tidy. The Clerk to provide further information to Council.

21. OTHER CORRESPONDENCE:

- Nothing further of note.

22. NEXT PROVISIONAL MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Thursday 2nd November 2023.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A. Robinson