

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

PARISH COUNCIL MEETING AGENDA

JULY 2023:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW.

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 6th July at 7.30pm

Elmley Castle Village Hall

Please note: Parish Council Meetings are audio recorded.

1. WELCOME, APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. ELECTION OF VICE CHAIRMAN.

4. DECLARATIONS OF INTEREST REMINDERS:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

5. DISPENSATIONS:

- (I) Cllr Martin, 1 year from 1st September 2022 - Queens Public House (discussion but no voting rights).

6. DISPENSATION REQUEST: (Disclosable Interest, Cllr Maude to leave the room).

Council to consider a Dispensation Request from Cllr Maude relating to all matters relating to The Riddings as previously circulated to members. Proposal to allow discussion but no voting rights.

7. CLERK UPDATES:

- (I) Cllr Kenelm Lewis has signed his Declaration of Acceptance to Office.
- (II) Unfortunately the new bin for the playground has still not been installed by Wychavon District Council. The Clerk has chased this but the person dealing with the matter is on annual leave.

8. APPROVAL OF MINUTES:

- (I) Proposal to approve the Minutes of the Parish Council meeting from the 15th June 2023.

9. COUNTY COUNCILLORS REPORT.

10. DISTRICT COUNCILLORS REPORT(S).

11. PROGRESS REPORTS (any updates to be given verbally by Councillors/Clerk):

(A) Flood Prevention – Cllr Stephens	(B) Highways – Cllr Burton	(C) The Riddings – All
(D) Lengthsman – Clerk	(E) Planning – Cllr Morrison	(F) Community Events – Cllrs Martin / Jupp
(G) Playground / ECCC – Cllr Bent	(H) Defibs – Cllr Gordon	(I) Wildflowers – Cllr Lea

12. FINANCES:

No transaction updates since previous meeting.
Bank balances as at 31st MAY 2023 - **£33,789.79**

13. DECISIONS MADE BETWEEN MEETINGS (APPROVED DELEGATION SCHEME):

- (I) Planning decisions listed under 'Planning' below.

14. PLANNING:

- (I) **W/23/00544/LB**, Manor Farm Cottage, Main Street, Elmley Castle. Replace windows on front elevation with heritage hardwood timber double glazed windows. **No objections submitted 19/6/23.**
- (II) **W/23/00960/HP, W/23/00710/HP, W/23/00711/LB** The Old Smithy, Main Street. Various internal and external repairs to roof to include replacement of tiles and installation of a new log burner and associated flue. **Decision pending, due for return 14th July 23.**

(III) **W/23/00118/HP**, Kersoe House, Kersoe. Three-storey rear extension. **Decision pending, due for return 20th July 23.**

15. APPOINTMENT OF LENGTHSMAN:

Council to consider the appointment of Steve Baker as Lengthsman following recent interview. Council to agree hourly rate, hours per month and approve the Draft Contract. Associated documents have been circulated to members prior to the meeting and are available from the Clerk on request.

16. CHRISTMAS PARADE 2023:

Council to consider authorising a contingency fund of £500.00 for the expenditure of the 2023 Christmas Parade. Expenditure of £850.00 has been included in the 23-24 Budget. This proposal would allow a further £500.00, however it is proposed that any expenditure over £850.00 would be paid back to the Parish Council reserves using funds from raffle ticket sales and any other income generated. Council to note that income from last years Christmas Parade event amounted to £1,159.10.

17. UTILITY POLE – NETHERTON LANE, ELMLEY CASTLE:

Contact from a local resident asking the Parish Council to assist with a complaint regarding an unsightly and poorly placed utility pole at the entrance to Elmley Castle on Netherton Lane. Council to discuss any action.

18. SNT PARISH PRIORITIES / BURGLARIES IN THE PARISH:

(I) Council to discuss the Priorities they wish the Safer Neighbourhood Team to focus on in the Parish - this is on the request of West Mercia Police. Further information has been circulated to members prior to the meeting and is available from the Clerk on request.

(II) Following a spike in recent domestic Burglaries, Council to discuss any action / prevention methods.

19. OTHER CORRESPONDENCE:

- A complaint has been received regarding the grass bank not being cut outside number 2 and 4 Millfield Estate, Elmley Castle. This is the responsibility of Rooftop Housing who have assured the Clerk it should be completed the week commencing 3rd July.
- Complaint received regarding an overgrown footpath 508(C) – New Road to Bricklehampton. The Clerk has referred this to WCC.

20. NEXT PROVISIONAL MEETING DATE (ALWAYS CHECK THE WEBSITE FOR CHANGES):

- Thursday 7th September 2023.

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A. Robinson