

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

NOVEMBER 2022 AGENDA:

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW. Tel: 07586 567777

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on

Thursday 10th November at 7.00pm

Elmley Castle Village Hall

Please note: Parish Council Meetings are audio recorded.

1. APOLOGIES FOR ABSENCE.

2. OPEN FORUM & ANY UPDATES FROM THE SAFER NEIGHBOURHOOD TEAM.

3. DECLARATIONS OF INTEREST:

- Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any other Disclosable Interests in items on the agenda and their nature.
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least 4 days prior to a meeting.
- Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. DISPENSATIONS:

- (I) Cllr Strong 1 year from 12th May 2022 Queens Public House (discussion but no voting rights).
- (II) Cllr Maude 1 year from 30th May 2022 The Riddings, Bricklehampton (discussion but no voting rights).

5. CLERK UPDATES:

- (I) The Local Government Association has come to an agreement on the 2022/23 pay offer. Further details have been circulated to all members prior to the meeting.
- (II) Work on the Budget forecast will begin, please ensure that Cllrs submit Budget plans ASAP and before mid November.

6. APPROVAL OF MINUTES:

- (I) Proposal to approve the Minutes of the Parish Council meeting from the 1st September 2022.

7. COUNTY COUNCILLORS REPORT.

8. DISTRICT COUNCILLORS REPORT(S).

9. PROGRESS REPORTS (any updates to be given verbally by Councillors):

(A) Flood prevention – CB / JMaude	(B) Highways - AP ¹	(C) Pendrils Pond – CB/Clerk
(D) The Riddings – All	(E) Lengthsman–Clerk	(F) Parish Website – All members
(G) Parish Magazine - All members	(H) Christmas Event 2022 – JM	

10. FINANCES AT 31st October 2022

Bank balances as at 31st October 2022 - **£35,871.17**

- (I) Proposal to approve the receipts and payments listed below. **DI Cllr Taite to leave the room**
- (II) Proposal to approve the 2nd quarter accounts, prepared by the Clerk and circulated to all members prior to the meeting.

Receipts: Aug / Sep / Oct 22:

05/08/22	WCC - Lengthsman Jun 22	£135.00
13/09/22	WCC - Lengthsman Jul 22	£113.75
29/09/22	WDC - 2of2 Precept 22-23	£8,744.00
30/09/22	Interest	£22.63
19/10/22	WCC – Lengthsman Aug & Sep 22	£402.50

Payments: Aug / Sep / Oct 22:

¹ Written report submitted by Cllr Parker, circulated to all and available on request via the Clerk.

01/08/22	A Robinson	Clerk Salary Jul 22	£597.83
01/08/22	A Robinson	Clerk Home Office Jul 22	£15.00
08/08/22	Mr M Barnes	Village Maintenance Jul 22	£37.00
08/08/22	C Brassington	Lengthsman Jul 22	£113.75
08/08/22	Smartcut	Grasscutting Jul 22	£72.00
08/08/22	Smartcut	Grasscutting May 22	£144.00
08/08/22	Bluemoon Creative	Jubilee Banners	£112.36
23/08/22	Unity Bank	Multipay Card Set up fee	£50.00
01/09/22	A Robinson	Clerk Salary Aug 22	£597.83
01/09/22	A Robinson	Clerk Home Office Aug 22	£15.00
05/09/22	BWP Creative Ltd	Web & Email hosting Aug22-Aug23	£273.60
05/09/22	Earth Anchors	Bench Plaque - Cross	£137.94
05/09/22	A Robinson	Stationary	£7.49
05/09/22	A Robinson	Mobile Phone Credit	£10.00
16/09/22	Unity Bank	Charge Card DD	£3.00
20/09/22	PATA Payroll	Payroll Jul / Aug / Sep 22	£33.85
20/09/22	Village Hall	Hall Hire PC Meeting 7th July 22	£9.75
30/09/22	Unity Bank	Service Charge	£18.00
03/10/22	A Robinson	Clerk Salary Sep 22	£597.63
04/10/22	BWP Creative Ltd	2of2 Payment New Website Build	£545.16
04/10/22	C Brassington	Lengthsman Aug 22	£262.50
04/10/22	C Brassington	Lengthsman Sep 22	£140.00
12/10/22	Village Hall	September PC Meeting	£9.75
12/10/22	Smartcut	Grasscutting Sep 22	£144.00
12/10/22	HMRC	PAYE Income Tax Jul / Aug / Sep 22	£374.60
17/10/22	Unity Bank	Charge Card DD	£3.00
18/10/22	ICO	Data Protection Annual Fee DD	£35.00
26/10/22	Worcs CC Pension Fund	Employer&Employee Pension Contri	£890.28

11. DECISIONS MADE BETWEEN MEETINGS (APPROVED DELEGATION SCHEME):

- (I) Planning decisions listed under 'Planning' below.
- (II) It was decided by the Clerk in consultation with the Chair to purchase new defibrillator pads for the Elmley Castle Defibrillator and new batteries for the Bricklehampton Defibrillator. NOTE – there is an approx. 22 week lead time for the defib pads.
- (III) It was decided by the Clerk in consultation with the Chair to show our concern regarding the lack of 5 Year Housing Land Supply (5YHLS) in South Worcestershire in response from correspondence received from CALC. CALC are attempting to convene a meeting with the Parish & Town Councils in the area to discuss.
- (IV) It was decided by the Clerk in consultation with the Chair to re-imburse Cllr Strong expenses incurred in planting Wildflower seeds/bulbs to the value of £166.50, well within the £750 agreed Budget forecast.

12. PLANNING:

- (I) **W/22/01483/HP**, 1 Oaklands Farm Cottage, Evesham Road, Bricklehampton. Erection of 2 poles for CCTV cameras. (Retrospective). **No comments submitted.**
- (II) **W/22/01485/FUL**, Elmbrook Farm, Hill Lane. Replacement agricultural building. **No comments submitted.**
- (III) **W/22/01739/FUL**, Netherton Fields, Elmley Castle. Demolition of existing dwelling. Extension to existing bungalow and annexe to form one dwelling. Replacement stables, garage and agricultural barn. **No objection submitted 1/11/22.**
- (IV) **W/22/02119/HP**, Fallow Field, Bricklehampton. Proposed swimming pool. **Decision pending, due 21/11/22.**
- (V) **W/22/02044/LB**, Elms Cottage, Netherton Lane. Replacement of rotten timber framed single glazed windows with new timber double glazed windows. **Decision pending, due 25/11/22.**

13. TREE SURVEY:

Proposal to instruct Barton Hyett Associates to complete the required 3 yearly tree survey to Parish Council owned trees at the quoted price of £450.00 + VAT. Quote and further information has been circulated prior to the meeting and available from the Clerk on request.

14. SPEEDING:

Proposal to explore the Community Speed Watch initiative following concerns relating to speeding vehicles in and around the Parish. Further details have been circulated to members prior to the meeting. Cllr Maude.

15. CORRESPONDENCE:

(I) Nothing further of note.

16. PROVISIONAL MEETING DATES 2023 (PLEASE ALWAYS CHECK THE WEBSITE FOR CHANGES):

Thursday 5 th January	Thursday 2 nd March	Thursday 4 th May
Thursday 6 th July	Thursday 7 th September	Thursday 2 nd November

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND



A Robinson