

# ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

## AGENDA: REMOTE MEETING

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW. Tel: 07586 567777

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on  
Thursday 7th January 2021 at 7.00pm

Please note: Parish Council Meetings are now audio recorded.

Due to the Coronavirus pandemic regulations which came into force on 4th April 2020, Parish Councils can now hold remote meetings. Under the same regulations the requirement to hold an Annual Parish Meeting has been removed.

Therefore this meeting is being conducted virtually via Video conference platform 'Zoom'. The Press and members of the Public are invited to join and it is fully accessible to all.

Please follow the link below:

<https://us02web.zoom.us/j/83470928498>

Meeting ID: 834 7092 8498

Dial by your location

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### 1. APOLOGIES FOR ABSENCE

### 2. OPEN FORUM

### 3. DECLARATIONS OF INTEREST

- Councillors are reminded of the need to update their register of interests
- To declare any Disposable Pecuniary Interests in items on the agenda and their nature
- To declare any Other Disclosable Interests in items on the agenda and their nature
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting
- Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

### 4. DISPENSATIONS:

- Cllr Strong 1 year from 5 March 2020 Queens Public House (discussion but no voting rights).
- Cllr Parker 1 year from 1<sup>st</sup> June 2020 Queens Public House (discussion but no voting rights).

### 5. CLERK UPDATES:

- (I) New dog waste bins are now in place.
- (II) Bricklehampton book library now stocked with books and operational.

### 6. APPROVAL OF MINUTES:

- (I) Proposal to approve the minutes of the PC meeting – 12<sup>th</sup> November 2020. Cllr Hickman.

### 7. COUNTY COUNCILLORS REPORT.

### 8. DISTRICT COUNCILLORS REPORT.

### 9. FINANCES TO 31<sup>st</sup> DECEMBER 2020:

Bank Balances as at 31st December 2020 - **£30,435.81**

- (I) Proposal to approve the receipts and payments listed below - Cllr Hickman.

#### Receipts:

09/11/20	Interest	£0.15
18/11/20	HMRC VAT Reclaim	£3,857.14
09/12/20	Interest	£0.15

#### Payments:

02/11/20	A Robinson	SO	Clerk Salary	£ 442.65
02/11/20	A Robinson	SO	Clerk Home Office	£ 15.00
16/11/20	Brian Arrowsmith	FPO	Lengthsman Oct	£ 156.00
16/11/20	Glasdon UK	FPO	John Eaton Bench	£ 780.11
16/11/20	Sally Harte	FPO	BHCG Running Costs	£ 30.00

16/11/20	Smartcut	FPO	Grass cutting Oct	£ 144.00
01/12/20	A Robinson	SO	Clerk Salary	£ 442.65
01/12/20	A Robinson	SO	Clerk Home Office	£ 15.00
03/12/20	B Arrowsmith	FPO	Lengthsman Nov	£ 156.00
03/12/20	B Arrowsmith	FPO	Lengthsman Dog Bin Prep	£ 90.00
03/12/20	Cllr Jane Martin	FPO	Brickle Tel Box Bookshelves	£ 104.99
10/12/20	A Robinson	FPO	Brickle Tel Box De-humid	£ 10.95
10/12/20	B.EC&N Village Hall	FPO	Village Hall Hire - Re-issue	£ 30.00
10/12/20	SLCC	FPO	SLCC Subscription	£ 83.00
10/12/20	Warwickshire College	FPO	John Eaton Trees	£ 37.80
18/12/20	Cllr Jerry Strong	FPO	Playing Field Trees	£ 94.92
18/12/20	PATA Payroll	FPO	Payroll (Oct/Nov/Dec)	£ 23.25
18/12/20	WDC	FPO	Dog Waste Bins	£ 1,863.17

#### 10. DECISIONS MADE BETWEEN MEETINGS (APPROVED DELEGATION SCHEME):

- (I) Planning decisions listed in item 11.
- (II) To approve the publication of the Winter edition of the Village News.
- (III) Following a complaint regarding the poor state of the football nets on Elmley Castle Recreation Ground, approval was given to replace them. Funding for the nets was donated to the Parish Council.

#### 11. PLANNING:

- (I) **20/02522/AGR** New Farm House, Bricklehampton. Creation of hard-standing track. **No objections submitted 27/11/20.**

#### 12. BUDGET FORECAST / PRECEPT 2021-2022:

- (I) Proposal to approve the Budget forecast and Precept, as circulated in advance to all Councillors. Cllr Hickman.

#### 13. BANK SIGNATORY

- (I) Proposal to add Cllr Parker as a third signatory for the Parish Council Bank Accounts, in addition to Cllr Hickman and Cllr Martin. Cllr Hickman.

#### 14. CONTRIBUTION TOWARDS CHURCHYARD MAINTENANCE:

There is conflicting advice regarding the use of precept paid in support of Churchyard maintenance. There appears to be a legal argument stating Parish Councils may not contribute public Council funds to support churchyard maintenance / support of church property, and for the avoidance of doubt the council is being asked to approve seeking legal advice via the council's insurance cover. Cllr Hickman.

#### 15. VILLAGE MAINTENANCE:

- (I) Proposal to spend £297.00 from reserves & appoint Mike Barnes as contractor to carry out additional village maintenance (not included in the Lengthsman Scheme). Proposal is 6 hours per month January – March 21. Cllr Parker.
- (II) Proposal to appoint Mike Barnes for same village maintenance from April 21 – March 22 at the same rates as proposal (I). These rates are included in the Budget forecast. Three quotes were obtained and sit with the Clerk as per financial regulations. Cllr Parker.

#### 16. DOG WASTE BINS:

- (I) Proposal to replace the two old existing dog waste bins on the recreational ground **up to a maximum of £1,100.00** from reserves (forecasted maximum expense and including new poles). Cllr Parker.
- (II) Proposal to place a new dog waste bin at the top of Parkwood near to the Church **up to a maximum anticipated cost of £500.00** from reserves and emptied weekly at a **maximum cost of £85.00** paid in advance. A survey is yet to be completed by WDC and a post is also required. Cllr Parker.

#### 17. CORRESPONDENCE OF NOTE:

- (I) Bricklehampton brook – a complaint from a resident in Bricklehampton has been received regarding overflowing of the Bricklehampton Brook. The Clerk has made contact with Highways and is awaiting a response, the Council will be kept informed.
- (II) Letter received from an Elmley Castle resident asking for the Parish Councils assistance to lodge a formal complaint to EPHA and WDC in relation to neglect in dealing with an ongoing parking issue in connection to planning application W/08/02612/PN.

**MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND**