

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

AGENDA: REMOTE MEETING

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW. Tel: 07586 567777

Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on
Thursday 12th November 2020 at 7.00pm

Please note: Parish Council Meetings are now audio recorded.

Due to the Coronavirus pandemic regulations which came into force on 4th April 2020, Parish Councils can now hold remote meetings. Under the same regulations the requirement to hold an Annual Parish Meeting has been removed.

Therefore this meeting is being conducted virtually via Video conference platform 'Zoom'. The Press and members of the Public are invited to join and it is fully accessible to all.

Please follow the link below:

<https://us02web.zoom.us/j/81140596260>

Meeting ID: 811 4059 6260

Dial by your location

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1. APOLOGIES FOR ABSENCE

2. OPEN FORUM

3. DECLARATIONS OF INTEREST

- Councillors are reminded of the need to update their register of interests
- To declare any Disposable Pecuniary Interests in items on the agenda and their nature
- To declare any Other Disclosable Interests in items on the agenda and their nature
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting
- Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

4. DISPENSATIONS:

- Cllr Strong 1 year from 5 March 2020 Queens Public House (discussion but no voting rights).
- Cllr Parker 1 year from 1st June 2020 Queens Public House (discussion but no voting rights).

5. CLERK UPDATES:

- (I) There have been no relevant Crime Reports for the Parish during the period 29/09/20-02/11/20 inclusive.
- (II) The Lengthsman will continue to work through the lockdown. He will work to the Covid-19 risk assessment.
- (III) Cllrs to note the current asset register that was circulated to all prior to the meeting.

(IV) Results of the recent Community Surveys as follows:

(A) 'Repurposing of the Bricklehampton Telephone Kiosk' Survey. **38 votes:**

- Do not repurpose (leave as it is): 9 votes / 24%
- Relocation of the Bricklehampton Defibrillator: 11 votes / 29%
- **Use a Community Library: 18 votes 47%.**

(B) 'Type of Replacement Trees for the Playing Field' Survey. **100 votes:**

- Beech: 8 votes / 8%
- Lime: 17 votes / 17%
- Oak: 30 votes / 30%
- **Disease Resistant Elm: 45 votes / 45%.**

6. APPROVAL OF MINUTES:

- (I) Proposal to approve the minutes of the PC meeting – 3rd September 2020. Cllr Hickman.

7. COUNTY COUNCILLORS REPORT.

8. DISTRICT COUNCILLORS REPORT.

9. FINANCES TO 31st OCTOBER 2020:

Bank Balances as at 31st October 2020 - **£31,097.86**

(I) Proposal to approve the receipts and payments listed below - Cllr Hickman.

Receipts:

09/09/20	Interest	£0.17
21/09/20	NHB Payment	£12,992.00
28/09/20	WDC Precept 2 nd Payment 2019-2020	£7,984.00
02/10/20	Ashton Under Hill Parish Council (50% ILCA fees)	£49.50
09/10/20	Interest	£0.12
09/10/20	WCC Lengthsman Scheme Jun	£156.00
20/10/20	WCC Lengthsman Scheme Jul	£84.00

Payments:

01/09/20	A Robinson	SO	Clerk Salary	£	425.86
01/09/20	A Robinson	SO	Clerk Home Office	£	15.00
03/09/20	Blue Moon Creative	FPO	Web Hosting / Domain Renew	£	38.99
03/09/20	Brian Arrowsmith	FPO	Installation Bricklehampton Gates	£	230.00
03/09/20	J Martin	FPO	Book tokens Sunflower Comp	£	32.00
03/09/20	Blue Moon Creative	FPO	Parish News Summer 20	£	404.92
03/09/20	Glasdon	FPO	Village Gates Bricklehampton	£	3,567.74
03/09/20	PATA Payroll	FPO	Payroll (Jul/Aug/Sep)	£	23.25
15/09/20	J A Perry	FPO	Painting Bricklehampton Phone Box	£	500.00
15/09/20	K W Bolton Tree Care	FPO	Playing Field Treeworks	£	1,080.00
15/09/20	Smartcut	FPO	Grass Cutting (Aug)	£	72.00
18/09/20	Leaves of Green	FPO	Playground Upgrade (50%)	£	7,200.00
01/10/20	A Robinson	SO	Clerk Salary	£	526.40
01/10/20	A Robinson	SO	Clerk Home Office	£	15.00
01/10/20	SLCC	FPO	ILCA Course fee	£	118.80
05/10/20	HMRC	FPO	PAYE 06/07/20-05/10/20	£	269.20
05/10/20	Stump Removal Services	FPO	Stump grinding (playing fields)	£	480.00
16/10/20	ICO Renewal	DD	ICO Annual Renewal	£	35.00
27/10/20	B Arrowsmith	FPO	Lengthsman Sep	£	150.00
27/10/20	J Strong	FPO	Wildflower planting	£	252.93
27/10/20	PKF Littlejohn	FPO	External Audit 19-20	£	240.00
27/10/20	Smartcut	FPO	Grass cutting (Sep)	£	216.00

10. DECISIONS MADE BETWEEN MEETINGS (APPROVED DELEGATION SCHEME):

- (I) Planning decisions listed in item 11.
- (II) Response to: Planning for the future white paper on planning reform. Copy of response posted to Parish Website.

11. EXTERNAL AUDIT 2019-2020:

- (I) Cllrs to note the conclusion of the External Audit and the comments from the External Auditor. All documents from the auditors have been circulated to Cllrs prior to the meeting and have been posted on the Parish Website for information.
- (II) Proposal to always display the Conclusion of Audit Notice for at least 31 days on the Parish website – Cllr Hickman.

12. PLANNING:

- (I) Cllrs to note the LPA failed to notify the Council of 4 planning applications due to an admin error at Wychavon DC – these have now been approved by the LPA without comments from this Parish Council.
- (II) 20/01851/HP Brompton, 3 Besscaps, Elmley Castle. Erection of single storey front & rear extension, two storey side extension and alterations (variation of cond. 2 ref 19/02730/HP). **No objections submitted 1/10/20.**
- (III) 20/01987/CU Kersoe House, Kersoe. Proposed ménage. **No objections submitted 19/10/20.**
- (IV) Stewards House, Hill Lane. Erection of rear extension to garage to create additional secure storage at ground floor and extended ancillary accommodation over. Construction of potting shed. **No objections submitted 5/11/20.**

13. CHRISTMAS LIGHTS:

- (I) Proposal to spend up to £400.00 on a Christmas Tree outside the Village Hall, to include lights and installation. Cllr Martin.

14. NEIGHBOURHOOD WATCH:

- (I) Proposal for the Parish Council to take over the role of Neighbourhood Watch Co-ordinator. Cllr Hickman.

15. BREDON HILL CONSERVATION GROUP, ASHCURCH RAILWAY BRIDGE:

- (I) Proposal that the Council formally support BHCG in its apposition against 'The Ashchurch Railway Bridge'. Cllr Maude.

16. CHARLES ARNOLD BAKER:

- (I) Proposal to purchase Charles Arnold Baker (12th Edition) 'Local Council Admin' reference book from the SLCC at a cost of £119.00 + £4.80 delivery. This cost would be shared equally with the Clerks other Parish Council and become a shared asset. Cllr Hickman.

17. BRICKLEHAMPTON TELEPHONE KIOSK:

- (I) Proposal to spend up to £200.00 from Council reserves to purchase and install shelving for the new Bricklehampton Telephone Kiosk community library. Cllr Parker.

18. ELMLEY CASTLE CROSS:

- (I) Proposal for the Parish Council to fund 5% of the total cost to a maximum of £1,000 to contribute towards the straightening and stabilisation of the Elmley Castle village Cross. Cllr Parker.
- (II) Proposal for the Parish Council to act as the ongoing manager for monitoring and maintenance for the duration of the section 17 (2-3 years), without liability in perpetuity. Cllr Parker.

These are conditional that:

- a) WCC or Highways act as the Occupier for the purpose of receiving the funding and the paying and managing the authorised contractors and contributing £750.**
- b) The cross is straightened ie: no characteristic lean.**

19. FIBRE TO THE PREMISES (FTTP):

- (I) Proposal that the Parish Council investigate and coordinate plans to bring super high speed broadband to the villages. Cllr Parker.

20. DOG WASTE BINS:

- (I) Proposal to approve a change in costs to the already approved new dog waste bins. Explanation circulated prior to the meeting. One-off cost was £1,331.60 now £1,323.32. Annual charge was £185.64 now £229.32 (all excl. VAT). Cllr Parker.
- (II) Proposal to reset two posts and clear shrubbery using the Lengthsman at a charge of £90.00. Cllr Parker.

21. CORRESPONDENCE OF NOTE

- (I) No correspondence of note.

22. PARISH COUNCIL MEETINGS 2021:

Thursday 7 th January	Thursday 1 st July
Thursday 4 th March	Thursday 2 nd September
Thursday 6 th May	Thursday 4 th November

MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND