

ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL MINUTES

*From the meeting of Elmley Castle, Bricklehampton & Netherton Parish Council.
Held remotely on **Thursday 3rd September 2020** 19:00 hours.
Meeting was audio recorded and conducted on video conference platform Zoom.
It was fully accessible to the Public and Press.*

PRESENT: Cllr James Hickman (Chairman), Cllr Jerry Strong (Vice Chair), Cllr Jane Martin, Cllr Dave Thompson, Cllr Malcolm Meikle, Cllr Jim Douglas, Cllr Adrian Parker, Cllr Andy George, Cllr Mike Taite, District Cllr Tony Rowley, Andy Robinson (Clerk). 1 member of the public.

1. **APOLOGIES FOR ABSENCE:** Cllr Chris Ballard, County Cllr Adrian Hardman.
2. **OPEN FORUM:** Nothing raised.
3. **DECLARATION OF INTEREST REMINDERS**
4. **DISPENSATIONS:**
 - Cllr Strong 1 year from 5 March 2020 Queens Public House (discussion but no voting rights).
5. **CLERK UPDATES:**
 - (I) It was noted that a nationally agreed 2.75% salary increase and 1 extra days holiday for the Clerk had come into force with immediate effect. The Salary increase is backdated to April 2020.
6. **APPROVAL OF MINUTES:**
 - (I) Cllr Hickman proposed to approve the minutes of the Parish Council meeting of 15th July 2020, seconded by Cllr Thompson, all voted in favour. They will be duly signed by the Chairman.
 - (II) Cllr Hickman proposed to approve the minutes of the extraordinary Parish Council meeting of 30th July 2020, seconded by Cllr Meikle. Cllr Hickman, Cllr Meikle, Cllr Parker & Cllr George all voted in favour, all other Cllrs abstained as not present. They will be duly signed by the Chairman.
7. **DISTRICT COUNCILLOR REPORT** - Cllr Rowley gave a verbal update, including:
 - District updates concerning Covid-19 including:
 - Confident all Wychavon Schools are secure.
 - Most latest weekly District figures show 4 cases of Covid-19, down from 10 the previous week.
 - Wychavons 3 main towns to have outdoor cinemas this weekend. Pershore one on Abbey grounds.
 - Number 8 to reopen with showings from 17th September.
 - Updates on the Planning reform changes to the planning system.
 - Minerals Plan - Examination in Public (EIP) early November.
 - Tarmac are no longer promoting Charlton site.
8. **COUNTY COUNCILLOR REPORT:**

County Councillor Hardman was unable to attend the meeting.
9. **FINANCES TO 31 JULY 2020:**
 - (I) Cllr Hickman proposed to approve the below Receipts and Payments, Cllr Strong seconded and all voted in favour.Bank Balances as at 31st July 2020 - **£25,051.06**

Receipts:

09/06/20	Interest	£ 0.91
09/07/20	Interest	£0.94
15/07/20	Clerk Overpayment Correction	£19.80
28/07/20	WCC Lengthsman Scheme May	£ 171.00

Payments:

01/07/20	A Robinson	SO	Clerk Salary	£ 445.46
01/07/20	A Robinson	SO	Clerk Home Office	£ 15.00
02/07/20	WCC	FPO	Bricklehampton Roundals	£ 1,080.00
06/07/20	Smartcut	FPO	Grass Cutting June	£ 216.00
06/07/20	Brian Arrowsmith	FPO	Lengthsman May	£ 171.00
06/07/20	Brian Arrowsmith	FPO	Lengthsman materials	£ 50.00
06/07/20	Defib Store Ltd	FPO	EC Defib pads and battery	£ 126.00
15/07/20	HMRC	FPO	PAYE	£ 237.60

10. DECISIONS MADE BETWEEN MEETING (APPROVED DELEGATION SCHEME):

- (I) It was noted that the Publication of the Summer edition of the Village News was formally approved by the Clerk in consultation with the Chairman between meetings. Cllr Meikle stated he would like to organise an informal meeting to discuss the way in which decisions such as these are made. Cllrs were reminded by the Clerk that any decisions made during an informal meeting would need to be brought back to Council for formal approval.

11. PLANNING:

- (I) 20/01232/HP 1 Cornmill Elmley Castle. Application for single storey conservatory side extension.. **No objections submitted 20/7/20.**
- (II) 20/01460/HP Blucks Farm, Netherton Lane, Elmley Castle. Application for single storey annex. **No objections submitted 18/8/20.**
- (III) Due to a technical issue with the Parish Council email an item of development was not reported to the Council. This resulted in the Parish Council not having the opportunity to comment. Planning Application 20/01336/CU (Shailers Farm, Bricklehampton) refers. Change of use from agricultural land to equestrian ménage and erection of fence.

12. CHRISTMAS LIGHTS:

- (I) Cllr Martin proposed to hold a Christmas market and the turning on of the Christmas lights on Saturday 28th November 2020. The proposal is to hold the Market at Elmley Castle Village Hall from 2pm-4pm and a proposal to turn on the Christmas lights outside the Queen Elizabeth Pub at 4.30pm. Cllr Hickman proposed an amendment to the motion to include a budget of £350.00 (although it is expected that the event will make money through raffle sales and stall sales). It was also noted that the event is subject to any Covid-19 restriction that may be in place. Cllr Strong seconded the amended proposal and all Councillors voted in favour.
- (II) Cllr Strong proposed to spend up to the agreed budget of £750.00 on additional Christmas Tree lights. It was also explained that this would include the purchase and installation of the Christmas trees for the Parish and may include a tree for outside the Village Hall. Cllr Martin seconded the motion and all voted in favour.

13. WILDFLOWERS / DAFFODILS:

- (I) Cllr Strong proposed to purchase and plant additional daffodil bulbs and wild-flower seeds for the villages up to the amount agreed in the budget of £300.00. Cllr George seconded the motion and all voted in favour.

14. WASTE BINS:

- (I) Cllr Parker proposed an amendment to the motion and proposed to install and maintain 1 dog waste bin at Hill Lane, 1 dog waste bin at The Lane, Bricklehampton and 1 dog waste bin at Netherton Lane (exact location to be agreed with WDC) at a total one-off cost of £1,331.60 and a reoccurring charge annually to empty weekly of £185.64 all plus VAT. (Total of 3 Bins). Cllr Hickman seconded the motion and all voted in favour.
- (II) Proposal withdrawn.

15. ELMLEY CASTLE CRICKET CLUB LEASE:

- (I) Cllr Hickman proposed for the Council, acting in its role as trustee for the Elmley Castle Playing Field and Recreation Ground Charity, to approve the 7 year lease and hiring agreement between the Charity and the Elmley Castle Cricket Club. Documents circulated to Cllrs in advance of the meeting. Cllr Taite seconded the motion and all voted in favour.

16. DISPENSATION CLLR PARKER (DISCLOSABLE INTEREST CLLR PARKER LEFT THE MEETING):

- (I)** Cllr Strong proposed to renew a dispensation for Cllr Parker concerning all matters relating to The Queen Elizabeth Public House as previously circulated to all Cllrs. Proposal to allow dispensation but no voting rights. Cllr Hickman seconded the motion and all voted in favour.

17. CORRESPONDENCE OF NOTE:

There was no correspondence of note from the Clerk.

18. DATE OF NEXT MEETING:

Thursday 12th November 2020

19:56 hours meeting concluded.