

# ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

## MINUTES

*From the meeting of Elmley Castle, Bricklehampton & Netherton Parish Council.  
Held remotely on **Wednesday 15<sup>th</sup> July 2020** 19:00 hours.*

*Meeting was audio recorded and conducted on video conference platform Zoom.  
It was fully accessible to the Public and Press.*

**PRESENT:** Cllr James Hickman (Chairman), Cllr Jerry Strong (Vice Chair), Cllr Jane Martin, Cllr Dave Thompson, Cllr Meikle, Cllr Chris Ballard, Cllr Jim Douglas, Cllr Adrian Parker, District Cllr Tony Rowley, Andy Robinson (Clerk).

1. **APOLOGIES FOR ABSENCE:** Cllr Mike Taite, Safer Neighbourhoods Team.
2. **OPEN FORUM:** No members of the public were present.
3. **DECLARATION OF INTEREST REMINDERS**
4. **DISPENSATIONS**
  - Cllr Strong 1 year from 5 March 2020 Queens Public House (discussion but no voting rights)
5. **APPROVAL OF MINUTES** from the meeting 7th May 2020:  
Cllr Hickman proposed to approve the minutes, seconded by Cllr Martin, all voted in favour. They will be duly signed by the Chairman.
6. **DISTRICT COUNCILLOR REPORT** - Cllr Rowley gave a verbal update, including:
  - Nothing on the Planning Agenda concerning the ward.
  - Wychavon DC is still operating under reduced capabilities as a result of COVID-19.
  - 3 patients in the County are currently in Hospital suffering from COVID-19.
  - There has been no new COVID-19 admissions for a second week into Worcs Hospitals.
  - Wychavon DC is actively learning from the recent outbreak in nearby Herefordshire and putting actions in to place to prevent this District being similarly affected.
7. **COUNTY COUNCILLOR REPORT:**  
A written report was submitted from Cllr Adrian Hardman, a copy of the report is available from the Clerk on request.
8. **FINANCES TO 31 MAY 2020:**
  - (I) Cllr Hickman proposed to approve the below Receipts and Payments, Cllr Parker seconded and all voted in favour.

Bank Balances as at 31st May 2020 - **£27,867.83**

### Receipts:

07/05/20	WCC Grant Adrian Hardman	£ 500.00
11/05/20	Interest	£ 1.00
21/05/20	West Mercia PCC (Covid19 PPE)	£ 250.00
22/05/20	WCC Lengthsman Scheme	£ 144.00

### Payments:

01/05/20	A Robinson	FPO	Clerk Salary	£ 377.14
01/05/20	A Robinson	FPO	Clerk Home Office	£ 15.00
04/05/20	A Robinson	FPO	Clerk Fuel Mar/Apr	£ 13.05
04/05/20	A Robinson	FPO	Clerk Stationary	£ 15.88
11/05/20	Leaves of Green	FPO	Playground Upgrade (50%)	£8,400.00
13/05/20	Smartcut	FPO	Grass cutting	£ 144.00
18/05/20	Came & Company	FPO	Insurance	£ 391.74
26/05/20	A Robinson	FPO	Laptop Computer	£ 328.11

**9. COMMUNITY TRIGGER RESPONSE:**

Cllr Hickman explained that the Parish Council have now exhausted the complaint with WDC and it is now at a position to proceed to the Ombudsman.

**10. PLANNING:**

- (I) 20/00825/HP & 20/00826/LB The Cloisters, Main Street, Elmley Castle. Application to construct covered and enclosed link from house to annex. **No objections submitted 18/5/20.**
- (II) 20/00355/HP 11 Millend. Application for first floor side extension. **No objections submitted 6/5/20.**

**11. AUDIT:**

- (I) Cllr Hickman proposed to approve the Year End Accounts 2019-2020, Cllr Strong seconded and all voted in favour.
- (II) Cllr Hickman proposed to approve the AGAR Part 3 Annual Return Section 1, Cllr Martin seconded and all voted in favour.
- (III) Cllr Hickman proposed to approve the AGAR Part 3 Annual Return Section 2, Cllr Martin seconded and all voted in favour.
- (IV) The Clerk provided an update on the Internal Audit Report.

**12. SUNFLOWER GROWING:**

Cllr Martin reported that the Sunflower growing competition has been well received within the community and the winner's trophy was displayed to all Councillors.

**13. VJ DAY:**

Motion withdrawn. Cllr Martin explained that she is now looking to the 2022 Platinum Jubilee.

**14. BRICKLEHAMPTON TELEPHONE BOX RESTORATION:**

Cllr Parker proposed to instruct Perry Painting to carry out the restoration of the Bricklehampton phone box, Cllr Hickman seconded and all voted in favour.

**15. ELMLEY CASTLE CROSS:**

Proposal withdrawn.

**16. ELMLEY CASTLE DEFIBRILLATOR:**

Item withdrawn. It was noted that the Clerk was able to give authority for the purchase of 2 x Defib Pads for the Elmley Castle Defib.

**17. STILES NETHERTON**

Cllr Meikle proposed that the Parish Council write to the County Council in support of Adrian Steeles initiative to change all styles on his land to gates in an effort to make the land more accessible to users, including those with limited mobility. Cllr Hickman proposed an amendment to the motion to cover all the styles within the Parish. Cllr Strong seconded and all voted in favour.

**18. ELMLEY CASTLE CRICKET CLUB LEASE**

Cllr Meikle proposed to request a full report on the status of the Cricket Club lease be provided to the Council to include details of the outcome of the recent meeting and details of who would sign the agreement, and the details of any particular matters that are being disputed within the agreement. Cllr Hickman stated the new Clerk would be the signer of the agreement. He also stated negotiations are continuing but hoped to be able to present an agreement in principle to the Parish Council within the next month. He explained there had been some technical issues with the agreement but this was mainly on the wording of the document. Cllr Hickman agreed to forward any further queries from the Cricket Club to members of the Parish Council, should they arise. Formal proposal by Cllr Meikle withdrawn.

**19. CORRESPONDENCE OF NOTE**

It was noted that the Clerk had received correspondence from 2 Parishioners regarding the necessity to fell trees as recommended in the Professional Tree Survey conducted by Barton Hyett Associates (Nov 19) and further agreed by WDC (May 20).

**20. DATE OF NEXT MEETING**

Thursday 3rd September 2020.

**19:40 hours meeting concluded.**