

# ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL AGENDA

Clerk: Andrew Robinson, Elmley Meadow, Elmley Castle, WR10 3HW. Tel: 01386 710205

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Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on  
**Thursday 5th March 2020 at 7.00pm**  
**Elmley Castle Village Hall**  
**Please note: Parish Council Meetings are now audio recorded**

## 1. APOLOGIES FOR ABSENCE

## 2. WEST MERCIA POLICE, SAFER NEIGHBOURHOODS TEAM - UPDATES AND OPPORTUNITIES FOR QUESTIONS

## 3. OPEN FORUM

## 4. DECLARATIONS OF INTEREST

- Councillors are reminded of the need to update their register of interests
- To declare any Disposable Pecuniary Interests in items on the agenda and their nature
- To declare any Other Disclosable Interests in items on the agenda and their nature
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting
- Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence

## 5. DISPENSATIONS

- Cllr Strong 1 year from 7 March 2019 Queens Public House (discussion but no voting rights)
- Cllr Hickman 1 year from 6 June 2019 Queens Public House (discussion but no voting rights)
- Cllr Parker 1 year from 6 June 2019 Queens Public House (discussion but no voting rights)
- Cllr Parker 1 year from 6 June 2019 Neighbourhood Watch (discussion and allowed to vote)

## 6. APPROVAL OF MINUTES

- For meeting 9th January 2020

## 7. COUNTY COUNCILLORS REPORT

## 8. DISTRICT COUNCILLORS REPORT

## 9. FINANCES to 31 January 2020

- Bank Balances as at 31st January 2020 - **£36,751.82**

## Receipts

09/12/19	Interest	£1.09
10/12/19	WCC (LM SEP 19)	£150.00
09/01/20	Interest	£1.20
10/01/20	WCC (LM OCT & NOV 19)	£300.00
24/01/20	WCC (LM DEC 19)	£144.00

## Payments

A Robinson	02/12/19	SO	Clerk PAYE	£	399.76
Pubco LTD	06/12/19	800	Dist. of Halloween Funds	£	173.97
Elmley Castle PTA	06/12/19	802	Dist. of Halloween Funds	£	173.97
Village Hall	06/12/19	801	Dist. of Halloween Funds	£	173.97
A Robinson	11/12/19	804	Digital Audio Recorder	£	119.10
A Robinson	11/12/19	803	Clerk Stationary	£	145.86
B Arrowsmith	11/12/19	805	Lengthsman (Nov)	£	156.00
Elmley Castle Cricket Club	11/12/19	806	Dist. of Halloween Funds	£	173.97
Friends of St Marys Church	11/12/19	807	Dist. of Halloween Funds	£	173.97
Village Hall	20/12/19	808	Hall Hire	£	37.00
Bluemoon	20/12/19	809	3rd Edition Newsletter	£	256.60
A Robinson	02/01/20	SO	Clerk PAYE	£	399.76
Smartwater	06/01/20	810	Signs	£	720.00
HMRC	06/01/20	811	PAYE	£	299.60
B Arrowsmith	09/01/20	812	Lengthsman (Dec 19)	£	144.00
BT Payphones	27/01/20	813	Bricklehampton Tel. Kiosk	£	1.00
SLCC	27/01/20	814	SLCC Membership fee	£	136.00
B Arrowsmith	27/1/20	815	Maintenance	£	200.00
Village Hall	27/01/20	816	Dec Meeting	£	10.00

(l) Proposal to approve the receipts and payments listed above - Cllr Hickman.

### 10. PLANNING:

(l) 19/02730/HP 3 Besscaps. Due to time restrictions it was decided by the Clerk in consultation with Cllrs who attended a site visit that no objection be submitted in relation to the application. No objection submitted on 14th February 2020.

### 11. CODE OF CONDUCT

(l) Proposal to adopt the Revised Code of Conduct as circulated to Cllrs on 27th January 2020. Cllr Hickman.

### 12. DISPENSATION (**DISCLOSABLE INTEREST CLLR STRONG TO LEAVE THE ROOM**).

(l) Proposal to renew a dispensation for Cllr Strong concerning all matters relating to The Queen Elizabeth Public House as previously circulated to all Cllrs. Proposal to allow dispensation for discussion but no voting rights. Cllr Hickman.

### 13. TRAINING

(l) Training course (costing the Parish Council £20.00) was approved between meetings by the Clerk and the Chair under the approved delegation scheme. Cllr Hickman.

(II) Proposal that a member attends a 'Playground Workshop Day' organised by CALC but delivered by PSS Ltd in Upton on 24th March at a cost to the Council of £200 incl. certificate. Cllr Hickman.

### 14. VE DAY

(l) Update on the VE Day celebrations. Cllr Martin.

### 15. WINTERFELL (**DISCLOSABLE INTEREST CLLR GEORGE TO LEAVE THE ROOM**).

(l) Proposal to investigate the viability of purchasing the land 'Winterfell' in Bricklehampton for use in community projects. Cllr Hickman

## **16. ELMLEY CASTLE PLAYGROUND IMPROVEMENTS**

- (I) Proposal to submit the NHB application for funding to improve the Childrens Play area to WDC as circulated to Cllrs in advance of the meeting. Cllr Thompson
- (II) Proposal to formally allocate the funding shortfall of £8.00 from the Parish Council Reserves. Cllr Thompson.

## **17. BRICKLEHAMPTON SPEED SIGNS**

It is proposed that the following speed signs be marked on the road in Bricklehampton village in the following positions

- A) At the entrance to the north side of the village mark the standard 30 mile speed circle. This will be carried out by the highways department at no charge to the Parish Council
- B) That at 3 places within the village road from the entrance to the T-junction at the Bricklehampton turn on the Elmley Castle / Little Comberton road will be marked with the standard 30mph circles, this to be funded from the Parish Council reserves with an indicative cost of £900.00.

- (I) Proposal the PC approve point (A) - Cllr Douglas
- (II) Proposal the PC approve point (B) including the £900.00 costs - Cllr Douglas

## **18. PARISH NEWS**

- (I) Proposal to approve the contents of the forthcoming Spring edition of 'Update & News' circulated to all Cllrs in advance of the meeting. Cllr Taite.

## **19. CLERKS EXPENSES**

- (I) Proposal to put £15 a month towards Clerk's expenses for working from home to cover a contribution towards electricity / heating oil / internet and telephone. Cllr Hickman.

## **20. PC RISK ASSESSMENT**

- (I) Proposal to approve the new risk assessment prepared by the Clerk in consultation with CALC as previously circulated to councillors. Cllr Hickman.

## **21. BRICKLEHAMPTON PHONE BOX**

- (I) Proposal to commence the refurbishment of the Bricklehampton Phone box at a cost of £500. Proposer Cllr Hickman.

## **22. WYCHAVON GAMES**

For discussion - Wychavon Games voluntary arranged and funded. Inter parish competition in a number of exercises. Is it possible for one or more of the working groups to stimulate Elmley Castle, Bricklehampton & Netherton Parishes to become involved e.g. the Community Group / Village Events? Cllr Meikle.

## **23. PLAYING FIELD TREES**

- (I) Proposal to seek permission from the Wychavon Tree Officer to undertake the tree works recommended by the arboricultural consultants report in November 2019 and if approval is received to obtain quotes to carry out the work. Cllr Hickman.

## **24. DATE OF NEXT MEETING**

- Thursday 7th May 2020.

**MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND**