

# ELMLEY CASTLE, BRICKLEHAMPTON & NETHERTON PARISH COUNCIL

Clerk: Lynne Yapp 36 Abbey Road, Pershore, Worcs WR10 1JP Tel: 01386 552233

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Notice is given of the meeting of Elmley Castle, Bricklehampton and Netherton Parish Council on Thursday 6<sup>th</sup> June 2019 at 7pm

## OPEN FORUM

### 1. APOLOGIES FOR ABSENCE *Cllr Douglas*

### 2. DECLARATIONS OF INTEREST

- Register of Interests – Councillors are reminded of the need to update their register of interests
- To declare any Disposable Pecuniary Interests in items on the agenda and their nature
- To declare any Other Disclosable Interests in items on the agenda and their nature
- Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least 4 days prior to a meeting
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items
- Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence
- Dispensations Granted – J Strong 1 year from 7<sup>th</sup> March 2019 – The Queens Public House (discussion but no voting rights)

#### Dispensations: –

- Proposal to grant dispensations to Cllrs Hickman, Taite and Parker – to participate in discussions (but not vote) in matters relating to The Queens Public House
- Proposal to grant a dispensation to Cllr Parker to participate in discussions and vote in matters relating to Neighbourhood Watch

#### Standing Orders:

- Proposal to revoke the standing order requiring Parish Councillors to attend site visits for all planning applications

### 3. APPROVAL OF MINUTES for meeting 9<sup>th</sup> May 2019

### 4. COUNTY COUNCILLORS REPORT

### 5. DISTRICT COUNCILLORS REPORT

### 6. REPORTS – for information:

- a) Lengthsman – Any areas which require attention?

### 7. FINANCE

- a) Approval of receipts and payments to be paid /made since last meeting

SO		Clerks Expenses	15.00
SO		Clerks Salary	556.76

To approve payment to (*awaiting confirmation of signatories*):

- Training Costs 20.00
- Re-Painting phone box 280.00
- Website Hosting 348.00

➤ Grass Cutting	72.00
➤ Internal Audit Fee	120.00
➤ Lengthsman	168.00
➤ New Bench	651.98

- b) Bank Signatories – update
- c) Internal Auditors report – *feedback from clerk*
- d) Annual Return Part 3 – Section 1 Annual Governance Statement – to approve
- e) Annual Return Part 3 – Section 2 Accounting Statements – to approve
- f) Bricklehampton Defibrillator Reserve
- g) New Clerk Advertisement – to approve advertising for new Clerk on the Society of Local Council Clerks web site – 2 weeks at £211 +VAT

Plus any other information received after 1<sup>st</sup> June 2019

8. **WORKING GROUPS** – Proposal to form working groups:

a) **Crime, Prevention and Road Safety** – headed by Cllr Parker

Members – Cllr Maude, Lorraine Parker, Andrew Robinson, Nick Launder, Ana Villella

Terms of Reference: to investigate ways to reduce crime and improve road safety in the villages and provide costed proposals for the council to consider

- CCTV – to consider financial assistance to parishioners
- Speeding / Speed Limits / VAS Sign
- Smartwater – presentation / Q & A followed by Cllr vote on implementation of Smartwater pending funding confirmations

b) **Grants** – headed by Cllr Hickman

Members – Steve Allen, Wendy McVicar, Sarah Bent

Terms of Reference: to investigate the availability of grant funding for the community

c) **Planning and Development** - headed by Cllr Ballard

Members - Cllr George, Cllr Hickman, Cllr Maude

Terms of Reference: to investigate the process for developing a neighbourhood plan, to assess planning applications in the villages and recommend comments for the Council to consider

- Winterfell, Bricklehampton – update from WDC Enforcements/proposal to write to WDC Planning Department with regard their failure to take action on the illegal occupation of the site
- Queens Public House – proposal to write to property owner regarding his intentions to complete the B & B units and put into use

d) **Village Appearance and Maintenance** – headed by Cllr Strong

Members – Cllr Parker, Cllr Thompson, Neil Lavender-Jones

Terms of Reference: to investigate ways to improve the appearance of communal spaces in the villages, and provide costed proposals for the council to consider

- Stream, weeding of
- Grass Bank at Recreation Ground

e) **Community Engagement and Communication** - headed by Cllr Taite

Members – Cllr Hickman, Nick Moss

Terms of Reference: to prepare draft monthly newsletters for the council to consider, manage the web site and social media channels to keep information up to date

f) **Community Group Liaison** - headed by Cllr Thompson

Members – Cllr Parker, Neil Lavender-Jones, Richard Walton, Phil Croke, Peter Hayes

Terms of Reference: to bring together leaders from the Church, Cricket Club, Village School and Public House and provide reports to the Council on recommendations for helping the wider community

- Cricket Club – Update with progress on the lease
- Charity Commission – proposal to write to Charity Commission regarding an application to grant the charity the power to grant a long lease

g) **Village Events** - headed by Cllr Martin

Members – Wendy McVicar, Anita Hickman, Sarah Bent

Terms of Reference: to investigate opportunities to stage events in the village for the entertainment of local community and to raise funds

**9. TREES/PLAYING FIELD**

- Playground Inspection Report
  - Quote for Wetpore – whole surface area *to consider and discuss*
  - Replacement bearing / bolts – *advice from Insurance Company*

**10. DEFIBRILLATORS**

- Training
- Maintenance

**11. BREDON HILL CONSERVATION GROUP** – *to elect representative*

**12. TEMPORARY CLERK** - New Clerk – to appoint Lorna Henday as temporary clerk (*Cllr Strong to leave the room*)

**13. CORRESPONDENCE**

- All emails have been circulated to councillors

**14. OTHER ITEMS FOR INFORMATION/FUTURE DISCUSSION**

- ELECTION – NETHERTON WARD VACANCY

**15. DATE OF NEXT MEETING** – Thursday 4<sup>th</sup> July

**MEMBERS OF THE PUBLIC / PRESS ARE WELCOME TO ATTEND**